



Notes for Conference Poster Symposia Presenters

Congratulations on being selected by the EECERA Conference Scientific Committee to present your research in one of our Poster Symposia. Poster sessions have been redesigned to be more interactive, more visible and accessible by all conference delegates.

These suggestions for Poster Symposia presenters are meant to be a helpful guide. They will, we hope, give reassurance to those who may not have presented in this way before at EECERA. We also want to explain the Committee's aims and objectives for promoting this form of presentation.

Poster symposia are becoming increasingly popular at EECERA and other Education conferences internationally. Presenters selected for the Poster Symposia have an opportunity to experience a relaxed dialogue about their work with a wide range of conference delegates who are interested in their research. A space will be reserved for you in a designated conference area where you will put up your poster, (a visual representation of your research). You will be allocated a designated Poster Symposia slot in the conference programme when you must be present with your poster, ready to engage in a conversation with delegates who will be circulating around the exhibits, talking directly to the poster presenters. The Poster authors remain with their poster for the duration of the session engaging with delegates interested in the research and concepts presented on the poster.

We believe that the Poster Symposia will maximise the opportunities for delegates who have something important to say, wish to stimulate debate and make contacts with a wide group of interested delegates. The Conference should be seen as a chance to present the essentials of your work to an international audience of colleagues working in the same field, to get critical feedback on your ideas and to network with people who share your interests. We do hope that your presentation will stimulate further discussion outside the Conference and perhaps future collaborations.

Before the Session

We ask that your poster is designed and printed in **A1 format**. These websites might be useful for poster presentation ideas:

<http://people.eku.edu/ritchisong/posterpres.html>

<https://www.pinterest.co.uk/explore/scientific-poster-design/>

Each poster presenter will be supplied with a poster board to present their work. You should respect the nature of this surface and ensure it is not damaged or spoiled. It will therefore be necessary to bring pins, clips or non-permanent adhesive, such as 'Blu-tac', which leave no mark on removal.

Whilst designing your poster (and any supportive materials, like handouts), be sensitive to the fact that your audience is international. You may need to explain your national context and you should make your poster interesting using a balanced mixture of image and text. Many delegates will be talking and listening in a language which is not their own, so using data visualisation is helpful. In keeping with the inclusive aims of EECERA, conference participants come from a wide range of professional backgrounds and disciplines, so bear this in mind whilst working on your presentation.

Check the layout of the space and the availability of any equipment that you need. We recommend that you have a brief survey of your space well before the interaction session, if possible, on the previous day.

During the Session

Introduce yourself and have some contact cards available. Try to strike a balance between giving a presentation and having a dialogue. This will vary according to the number of delegates expressing an interest but be prepared to listen as well as inform.

Requests from your audience for copies of your work are your responsibility. You can bring copies of your research project summary with you or, alternatively, you can ask delegates requesting further details to leave their name and email address on a sheet of paper and you can email them after the conference.

After the Session

Respond to delegates who asked for further details and contact with you.

Make sure the display area is left tidy and ready for the next session. Remove all material and return any equipment you asked for.

If you wish to submit a full paper to the EECERA Journal, which is now included in the prestigious Institute for Science Information (ISI) Social Sciences Citation Index (R), you can do so online at: <http://www.eecera.org/journal/>. If your paper is successful in going through the Editorial Board's formal peer review process, it will be accepted for the Journal. Presentation at the Conference is no guarantee of that happening. An abstract of your poster will however be published in the Conference Abstract Book, and will also be published online in a searchable archive of Conference Proceedings on the [EECERA](http://www.eecera.org) website.

Enjoy your poster presentation and thank you for sharing your work. We hope both your poster presentation and the wider conference bring you great opportunities for quality discussions and networking.

**EECERA Trustees
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